

Andrea Robinson Hinsey

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PROFESSIONAL EXPERIENCE

<i>University of Saint Francis, Fort Wayne, IN</i> META Director	June 2013-Present
Media Entrepreneurship Training in the Arts	
<i>Ivy Tech Community College, Fort Wayne, IN</i> Dean, School of Business	August 2010-May 2012
Dean, School of Fine Arts and Design	November 2012-May 2012
Interim Assistant Vice Chancellor of Academic Affairs	October 2011-April 2012
Business Department Chair	August 2007-August 2010
Office Administration Program Chair	May 2000-August 2010
Adjunct Faculty	January 1999-May 2000
<i>Indiana Institute of Technology, Fort Wayne, IN</i> Adjunct Faculty	July 2003-January 2009
<i>Hinsey's Pro Paint & Bad Dad Custom Motorcycles, Fort Wayne, IN</i> Co-Owner and Co-Founder	July 2000-Present
<i>Fort Wayne Newspapers, Fort Wayne, IN</i> Online Account Executive	March 1998-May 2000
<i>The Times – Nixon Newspapers</i> Internet Coordinator	May 1996-February 1998

EDUCATION

ABD, Doctoral Studies, Global Leadership, Academic Administration Concentration, Indiana Tech	2011-Present
Doctoral Studies, Adult, Higher and Community Education, Ball State University	2009-2010
M.B.A., Management, Indiana Technology	2003
B.S., Technical Graphics, Purdue University	1995
A.A.S., Technical Graphics, Purdue University	1995

LEADERSHIP

- Monitor curriculum, technology and global integration to make recommendations for changes within the META Program.
- Routinely make sound and appropriate decisions regarding student and faculty concerns.
- Utilized situational leadership to best guide the School of Business for instilling growth and stability.
- Developed online BlackBoard based community for School of Business to serve as a communication platform among the school.
- Assisted faculty members in developing goals that will help to further the Strategic Plan.
- Represented Northeast Region at School of Business Deans meetings.
- Membership on regional and state committees to ensure representation of the School of Business and Northeast Region and their best interests.
- Co-Chaired -*Strategy 3G-Ensure Optimal Quality and Efficiencies Statewide* Committee.

Formal Training

- Leadership Fort Wayne Graduate 2014
- Attended 5S Training for a Community College Environment 2012
- Completed Disney's Approach to People Management 2012
- Completed Disney's Approach to Inspiring Creativity 2011
- Completed the 9th Annual International Business Institute for Community College Faculty 2011
- Completed Disney's Approach to Quality Service 2011
- Attended United States Navy Tiger Cruise to develop leadership and team building skills 2010
- Attended United States Marine Corps Educator Workshop to develop leadership and team building skills 2007
- Attended Conference on Leadership Development and Teambuilding 2007
- Attended Conference on Managing Multiple Projects, Objectives and Deadlines 2007

ADVISING AND STUDENT SUCCESS

- Refined the advising process within the School of Business to facilitate consistent and appropriate advising with such practices as scheduling advising appointments with faculty advisors and advisor availability on Fridays.
- Developed advising schedules to meet student needs during open registration and non-instructional weeks as well as consistent advising practices throughout the academic year.
- Served as Co-Chair of the Advising Committee; worked to implement Academic Alerts throughout the school as well as stream line advising process for the beginning student to program level advising.

ENROLLMENT MANAGEMENT

- Plan and participate in college fairs highlighting programs available.
- Collaborate with international constituents to increase global diversity with student body.
- Collaborate with Dual Credit Coordinator and local area high schools to increase dual credit agreements to offer high school students as many entry points as possible into the college as well as earn college credit.
- Assisted with collaboration between programs within the School of Business and Marketing to increase awareness of programs such as CWA and the unique features of an Accounting student graduating from Ivy Tech.
- Worked in partnership with the Assistant Director of Academic Affairs Support Services to add needed sections without over burdening the computer labs.
- Worked in partnership with the Director of Career Services to rejuvenate the internship program and increase the usage of the internship elective by students.
- Lead for American Councils NESA UGRADS students. Advised students from Egypt, Pakistan and Morocco.

RESOURCE ALLOCATION

- Responsible for maintaining fiscal responsibility as it pertains to course offerings and running of courses.
- Assist Program Chairs in development and implementation of program budgets.
- Develop annual budgets, which include determining proper usage of funds to update and secure new software, order office supplies, proper staffing and faculty, and professional development resources.
- Negotiated advertising contracts with national and international publications as well as manage annual advertising budget for Bad Dad Custom Motorcycles.
- Attained sales goal for 26 consecutive months as an Online Account Executive with Fort Wayne Newspapers.
- Responsible for entire interactive budget as Internet Coordinator at The Times, a Nixon Newspaper.

STAFFING

- Supervised and supplied administrative support to seven Program Chairs, 10 full time faculty, approximately 75 adjunct faculty members, Cyber Grant coordinator, and a part time secretary in the School of Business as well as two work studies.
 - Served on numerous hiring committees. Most recent positions hired include:
 - Cyber Tech Grant Coordinator, CINT Program Chair, Assistant Vice Chancellor of Academic Affairs and Vice Chancellor of Academic Affairs.
 - Monitored credentials of all faculty members to maintain appropriate standards for ACBSP accreditation and Ivy Tech credentialing requirements.
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INSTITUTIONAL AND PROFESSIONAL SERVICE

- Co-Chair -*Strategy 3G-Ensure Optimal Quality and Efficiencies Statewide* Committee.
 - Co-Chair Region Three ACBSP Reaffirmation Self Study Committee, represented Region Three at all state meetings to date
 - Co-Authored Standard Four, Assessment Chapter
 - Northeast Region Signature Fundraising Event Planning Committee member
 - Thunder Run Fundraiser Committee member
 - Bad Dad Customer Motorcycles serves as major sponsor
 - 2011-2012 Regional Achieving the Dream Committee member
 - New Faculty Mentor
 - Internal Communications Committee Member
 - Electronic Communications Committee Member
 - Co-Chair of the Advising Committee
 - Member of the EAR (Enrollment, Advising and Retention) Committee
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COMMUNITY RELATIONS/OUTREACH

- Current member of the Northeast Indiana Global Educators Committee.
- Volunteer at Most Precious Blood School.
- Business Textbook Review Committee Member for Carroll High School.
- Represented Ivy Tech School of Business at the Northeast School of Business Deans Committee; which includes deans from Ivy Tech, IPFW, Indiana Tech, University of Saint Francis, Trine University, and Indiana Wesleyan.
- Collaborated with Corporate College to create customized training programs to meet the needs of such industries as Insurance and Hotel and Hospitality.
- Judge for All USA Academic Team.
- Presenter to the Fort Wayne and Allen County Visitor's Bureau.
- Founding Member of Northeast Indiana Colleges Art Consortium-representative colleges include Ivy Tech, IPFW, Grace College, Huntington University, Manchester College, and Trine University.
- Previous Member of the Junior League of Fort Wayne.
 - Served on Communications Committee, redesigned and re-launched web site
 - Served on President-Elect Advisory Council
- Previous volunteer for Junior Achievement of Fort Wayne.

INSTRUCTION

- Responsible for determining feasibility of new course development.
- Instructor for three to four sections of courses a semester with classroom evaluation scores above both the institutional and national means as well as positive written student feedback.
- Credentialed to teach courses in Accounting, Business Administration, Office Administration Program, Design Technology and Visual Communications.
- Designed and taught numerous courses for delivery via Distance Education.
- Served as Statewide Online Course Development Committee Member.
- Served as an Adjunct Faculty member at Indiana Tech for six years teaching courses in the Business Program with an average student feedback scores ranking of 4.5 out of 5 points.

CURRICULUM AND PROGRAM DEVELOPMENT

- Designed articulation agreement for the Business program with Trine University.
- Designed articulation agreement for the Visual Communications program with IPFW.
- Negotiated a renewed articulation agreement for the Business Program with IPFW.
- Developed and delivered online course for Indiana Tech.
- Attend the Annual Business and Marketing Education Conference at Ball State University.

NON-ACADEMIC PROFESIONAL EXPERIENCE

- Co-Owner and Co-Founder of Bad Dad Custom Motorcycle Finishes, a multi-million dollar manufacturer and global retailer of custom motorcycle parts.
- Design advertisements for national and international publications for Bad Dad Custom Motorcycle Finishes.
- Collaborate with web site designer to ensure professional web page design while maintaining high page rank status among leading national and international search engines.

TECHNICAL SKILLS

- Ability to effectively utilize Internet Native Banner, Discoverer and Higher Markets.
- Extensive experience utilizing Microsoft PowerPoint, Word, Excel, Access, FrontPage and Publisher, Adobe InDesign and GoLive, Corel Draw.
- Thorough knowledge of BlackBoard Online learning platform and have successfully integrated the technology in to face-to-face as well as online courses.